

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Riverside Community Centre, Malmesbury, SN16 9JS
Date: 31 May 2017
Start Time: 7.00 pm
Finish Time: 8.48 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Toby Sturgis, Cllr Gavin Grant, Cllr John Thomson and Cllr Chuck Berry

Wiltshire Council Officers

Ollie Phipps, Community Engagement Manager
Becky Holloway, Democratic Services Officer
Ellen Blacker, Health and Wellbeing Champion

Town and Parish Councillors

Malmesbury Town Council -John Gundry, Wayne Jones
St Paul Malmesbury Without Parish Council – Roger Budgen
Dauntsey Parish Council – Claire Blacker
Oaksey Parish Council – Roger Square
Ashton Keynes Parish Council – Dave Wingrove

Partners

Riverside Community Centre – Kim Power, Catherine Doody

Total in attendance: 22

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
4	<p data-bbox="336 342 951 376"><u>An Introduction to Malmesbury Area Board</u></p> <p data-bbox="336 409 1485 555">Ollie Phipps, Community Engagement Manager (CEM), introduced the roles and function of the Area Board which included: identifying local priorities; investing in local projects; influencing service delivery; supporting youth activities; and encouraging volunteering and public participation.</p> <p data-bbox="336 591 1485 846">The CEM explained that the Area Board had several working groups to enable them to carry out their role effectively, and that funding was available for groups and organisations through four community grant schemes: Community Area Grants; Youth Grants; the Health and Wellbeing Fund; and the Community Area Transport Fund. The CEM reported on the local priority areas identified in January 2017, the headline figures for Area Board investment for the previous four years, and the budget for the financial year 2017/18.</p> <p data-bbox="336 884 1485 1140">The CEM reported that his role included the facilitation and organisation of community events and projects, supporting the work of the Area Board, and communicating with members of the Malmesbury Community Area though an online blog site, Community Matters, and a weekly newsletter which attendees at the meeting were encouraged to subscribe to. Upcoming events included the Big Pledge activity challenge, a programme of commemorative tree planting for the centenary of the end of WWI, and a community litter pick.</p> <p data-bbox="336 1178 1485 1361">In the discussion and questions that following the presentation, a request was made for more notice for community events in order to meet parish magazine publication deadlines, that the Community Area Transport fund was for highway improvements but that Community Transport schemes could be considered through other channels.</p>
5	<p data-bbox="336 1397 759 1431"><u>Appointment of the Chairman</u></p> <p data-bbox="336 1462 895 1496">Nominations were sought for Chairman</p> <p data-bbox="336 1534 1485 1641">Cllr Toby Sturgis, seconded by Cllr Chuck Berry, moved that Cllr John Thomson be elected as Chairman of Malmesbury Area Board for the municipal year 2017/2018</p> <p data-bbox="336 1680 919 1713">There being no other nominations, it was</p> <p data-bbox="336 1751 491 1785">Resolved:</p> <p data-bbox="336 1825 1485 1899">To elect John Thomson as the Chairman of Malmesbury Area Board for the municipal year 2017/2018</p>

6	<p><u>Appointment of Vice-Chairman</u></p> <p>Cllr Gavin Grant, seconded by Cllr Chuck Berry, moved that Cllr Toby Sturgis be elected as Vice-chairman of Malmesbury Area Board for the municipal year 2017/2018</p> <p>There being no other nominations, it was</p> <p>Resolved:</p> <p>To elect Cllr Toby Sturgis as the Vice-Chairman of Malmesbury Area Board for the municipal year 2017/2018.</p> <p><i>Note: In order to include all members of the Area Board, it was agreed to re-run the elections for chairman and vice-chair held on 16 May 2017, as detailed above.</i></p>
7	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from John Mathews of Sherston Parish Council, and Richard Williams, Locality Youth Facilitator.</p>
8	<p><u>Minutes</u></p> <p>The minutes of the meeting of Malmesbury Area Board on 1 March 2017 were presented and it was</p> <p>Resolved:</p> <p>To approve and sign as a correct record the minutes of the meeting of Malmesbury Area Board held on 1 March 2017.</p>
9	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest</p>
10	<p><u>Chairman's Announcements</u></p> <p>The Chairman welcomed Cllr Gavin Grant to his first meeting of the Area Board, and members were invited to introduce themselves.</p> <p>The Chairman made the following announcement:</p> <p><u>Wiltshire Bobby Van</u></p> <p>An online safety initiative had been launched and residents aged over 60 or over 18 and disabled could apply for a home visit from a volunteer to receive advice on how they could protect themselves against cybercrime and to discuss online safety issues.</p>

11	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Members were asked to consider two applications to the youth grant scheme.</p> <p>An application from Oaksey Youth Club had been recommended for approval at the meeting of the Area Board on 1 March and members reiterate their support for the project as a local facility for young people.</p> <p>On consideration of a grant from the Community Mentoring and Support Service, members discussed the value that the project offered and its accessibility by young people in the parishes. The applicant took questions and explained that the project delivered a weekly drop-in for young people at the town hall with a combination of fun activities and information and advice sessions around issues such as mental and sexual health and drugs prevention. The sessions took place directly after school and finished in time for young people to take public transport home if needed.</p> <p>It was</p> <p>Resolved:</p> <p>To award £2650.00 to Oaksey Youth Club towards running costs</p> <p>To award £4900.00 to the Community Mentoring and Support Service</p>
12	<p><u>Partner Updates</u></p> <p>The chairman drew the meeting's attention to the written updates in the agenda pack and invited partners to speak to their reports as detailed below:</p> <p>Riverside Community Centre</p> <p>Kim Power reported that all the work to the centre has been completed and that there were lots of regular sessions making use of the space, including a seniors session run by the centre itself. Work was now underway to encourage participation from the villages, and linked with this was an art project due to launch in North Wiltshire which would rent out village halls around the area as spaces in which to create community artwork.</p> <p>Health & Wellbeing Champion</p> <p>Ellen Blacker, the health and wellbeing champion, introduced her role which was to empower clients to make their own decisions, keep their independence and live well. She explained that she took a holistic approach with this and didn't focus on any one particular thing. In the last year she had had contact with 340 clients, requiring support ranging from a phone call to a few home visits. Around 80% of clients were self-referred and 35% were aged over 80.</p>

	<p>The champion reported that issues faced by clients included access to transport, social isolation, and health and safety in the home. Her recent work had included supporting clients to access personal grants, setting up a monthly Sunday lunch club which was proving very popular, holding a fortnightly drop-in at Malmesbury library, and supporting a Saturday Friends group at the Riverside Centre. Malmesbury Community Area had also signed up to have a Dementia Alliance which promoted inclusion of people with dementia and awareness of the issues they faced.</p> <p>In the discussion that followed, the following issues were raised and discussed: that changes had been made to the befriending service offered by AgeUK for the socially isolated and that parishes could consider offering something similar; that office space had been offered to AgeUK in the council's Devizes and Salisbury hubs and that this would be rolled out to other sites if it proved successful; that the riverside community centre committee could offer community groups support with organisational elements like safeguarding, first aid etc.; that successful Link schemes were in operation in the area; and that parish councils should revisit their emergency plans to ensure they covered all appropriate elements including up-to-date information on how to support vulnerable households.</p> <p>Town and Parish Councils</p> <p>Wayne Jones, the new Mayor of Malmesbury was introduced and welcomed to the meeting.</p> <p>It was reported that the referendum held on Ashton Keynes' neighbourhood plan had been successful and it was hoped that this would soon be adopted by Wiltshire Council.</p>
13	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Membership of Area Board working groups, and Area Board representation on outside bodies, was discussed and it was</p> <p>Resolved:</p> <p>To appoint Area Board representatives to the Outside Bodies detailed in Appendix A of the report.</p> <p>To reconstitute and approve membership of the Area Board working groups as detailed in Appendix B of the report.</p> <p>To appoint Ellen Blacker as Health and Wellbeing Champion.</p>

14	<p><u>Transitions project</u></p> <p>Sheila Wade, Director of PR, communications and IT, at Wilts and Berks Canal Trust, gave a presentation on the trust's Transitions project. She gave an overview of the trust's work in restoring the canal and working with volunteers. The Transition project was focused on making better use of volunteers and offering new kinds of volunteering opportunities to support vulnerable or harder-to-reach groups to engage, and to ensure the canal could produce benefits for the local community now as well as in the future. A new headquarters had been set up in a disused pub in Dauntsey and this had provided a safe working and training environment for more vulnerable volunteers. A variety of groups had already been involved including residents of a care home for people with dementia, armed forces veterans, young adults with learning difficulties, and people who might find it challenging to access work experience placements. The model used for the Transition project was around skill sharing and having achievements validated and certificated, in order to enable people to transition from where they were into a better place on an individual basis. The project was being used as a template for community engagement in other waterways organisations.</p> <p>The Chairman thanked Ms Wade for her presentation.</p>
15	<p><u>Working Links projects</u></p> <p>Kat Woodman, Engagement Consultant at Working Links, gave a presentation on the organisation's new "Links to Work" project. The project was targeted at anyone aged 16 and over who was unemployed or inactive regardless of whether they were in receipt of unemployment benefits. The project offered up to 26 weeks of support for individuals; taking a holistic approach with a focus not only on skill-building but also around supporting personal and social health. Working Links was based in Swindon with hubs operating throughout Wiltshire, and funding was in place for the project until January 2020.</p> <p>The Chairman thanked Ms Woodman for her presentation and it was suggested that promotional material was also circulated to parish newsletters to aid with recruitment of new learners.</p>
16	<p><u>Adult education programme</u></p> <p>Tina Hiscocks, Partnership Consultant at Learn Direct, delivered a presentation on a new learning and support programme for adults aged 50 and over. The project was focused on helping people back into employment or education through the provision of individualised support packages of careers advice and job coaches, tailored learning plans, and a programme of employability skills like IT, maths, English and specific vocational skills. Learning was accredited through City and Guilds level 1 qualifications which took between 2 and 8 weeks to complete. Upon securing sustained employment, programme members could</p>

	<p>access ongoing support for their first three months in order to help resolve any issues faced early on. The programme operated throughout the county and had funding for three years.</p> <p>The Chairman thanked Ms Hiscocks for her presentation. Members felt that this was a great initiative and that the combination of the project with the Working Links project presented previously, offered valuable opportunities to people in the area.</p>
17	<p><u>Area Board Funding</u></p> <p>The Area Board considered four applications to the Community Area Grants Fund. The applicants were in attendance to speak to their applications and take questions.</p> <p>In presenting the application from Oaksey Playground Committee, the applicant explained that the grant would contribute to a wider project to rejuvenate the playground with new equipment and replace old and worn out equipment. Members were keen for the project to take place and expressed a hope to visit Oaksey as a venue for a future Area Board meeting.</p> <p>On consideration of the application from the Friends of Sherston School, members were informed that the school did not currently have a designated library and that the grant would be spent on buying books and on soft furnishings to make the new space more welcoming. Members were pleased to note the library would be made available before and after school for parents and siblings of students to use.</p> <p>The third application for consideration was from Malmesbury Cricket Club and the applicant explained that the grant would help the club bring the non-turf practice facility back into use and enable them to accommodate the fast-expanding summer kids clubs, as well as starting new sessions for young people, the elderly, and a new girls-only session. Members discussion the application and felt that it would be a good facility not only for players, but for spectators from the local community.</p> <p>The final application, from Sherston Arts Festival, was presented and members were informed that the youth element of the biennial festival was popular but had previously been minimal in its remit and that the grant would support this to expand and reach more young people, with a more long-lasting outcome in terms of the art works produced. Members were supportive of the project and felt that this would enhance previous work and the other elements of the Arts Festival.</p> <p>Resolved:</p> <p>To award £5000.00 to Oaksey Playground Committee for new playground equipment.</p>

	<p>To award £1695.33 to the Friends of Sherston School to equip their new school library.</p> <p>To award £5000.00 to Malmesbury Cricket Club for a non-turf practice facility.</p> <p>To award £667.60 to Sherston Arts Festival for a community art project.</p>
18	<p><u>Update from Community Engagement Manager</u></p> <p>Ollie Phipps, Community Engagement Manager, provided information on two upcoming projects in Malmesbury Community Area.</p> <p><u>WWI commemorative tree planting</u></p> <p>The CEM reported on a county-wide initiative to plant 10,000 trees in Wiltshire to mark the centenary of the end of WWI. The Area Board was asked to discuss its preference for planting a central woodland in the county, or for each of the 18 community areas to receive a proportion of the total number to plant in locally.</p> <p>In the discussion that followed, the following points were raised: that it would be good to explore both options further; that there would likely be an appetite locally for purchasing extra trees; that the project would be funded by the Woodland Trust with a local contribution; that links could be made with the MOD and Salisbury Plain; that individual trees in parishes could be named for fallen soldiers.</p> <p>The CEM agreed to feedback the Area Board's suggestions to the project group and provide an update at a future meeting.</p> <p><u>The Big Pledge – London Calling</u></p> <p>Meeting attendees were encouraged to sign up to the Big Pledge in June and July 2017. The pledge could be undertaken on an individual or team level and a short video with details about the different challenges was available at https://www.youtube.com/watch?v=nD5uN-EpOp4</p>
19	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
20	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for their attendance and reminded members that the next meeting of the Malmesbury Area Board would be held at 7pm on Wednesday 12 July 2017 at Sherston Village Hall.</p>

Welcome to *Malmesbury Area Board*



Community Engagement Manager - introduction

My role – is to help deliver the vision to strengthen local communities and help them to do more for themselves

- Maximise the involvement and engagement in council services and decisions; particularly those that affect our local area
- Assist the area board to deliver its local priorities
- Encourage grant applications and the administration of these
- Support the various groups of the area board; Community Area Transport Grants (CATG), Health and Wellbeing Group, Local Youth Network (LYN)
- Facilitate and coordinate community events and activities
- Connect communities and maximise opportunities
- Communicate what's happening

What I will cover this evening...

- Area boards – what they do
- Budget for this year
- Priorities for this year
- Community events and activities – what's happening

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Area boards and what they do...

- Host events and meetings where the local community can participate
- Invest in local community projects
- Agree the local priorities and take action to combat these; such as obesity, social isolation, mental health issues
- Influence and take decisions on local service delivery
- Support and deliver activities for young people
- Communicate information every week
- Encourage participation and volunteering in community activities
- Acts as a consultee on council policy and changes

Area boards over the past 8 years - some headlines...

- **120,000** people have taken part in events and meetings
- **£12m** invested in local community projects - every £1 invested secures £4 in external funding
- **5,000** local projects and community groups funded
- **25,000** people receive information each week
- **25,000** volunteers supported events and activities
- **6,000** local people helped set local priorities
- **15,000** young people benefit from 350 projects supported by area boards each year
- **4 million** area board news articles viewed each year

Budget - grants funding - total

- Total funding allocated:
 - £1.7 million devolved to 18 area boards - 2017/18
- Splits into:
 - £800k for community grants (capital)
 - £400k for community transport (capital)
 - £350k for youth projects (revenue)
 - £138k for health and wellbeing (revenue)



Malmesbury Area Board Budget 2017/18

- Total funding allocated:
 - £76,017 - 2017/18
- Splits into:
 - £34,106 for community grants (capital)
 - £21,376 for community transport (capital)
 - £12,834 for youth projects (revenue)
 - £7,700 for health and wellbeing and older people's champion (revenue)

What the grants are for...

- Community and transport grants
 - prioritise and approve minor highway works
 - Improve pavements and paths
 - Fund new works, not routine maintenance
- Health and Wellbeing Champion
 - Support for older people and those who are vulnerable
 - Support healthier communities
 - Coordinate support for the elderly and vulnerable
 - An advocate and advisor to the board on behalf of older people
- Local youth Networks
 - Involving young people
 - Increasing positive activities available



Setting local priorities

- Every two years public data produced by partners and services that provides a strategic assessment (JSA)
- Local people review and agree what matters in their area – the ‘Our Community Matters’ conferences (Oct 16 - Feb 17)
- Identify actions with support of area boards
- Monitor the outcomes and difference made



Our local priorities

Children and young people	
Mental and emotional health	80%
Positive leisure time activities	68%
Special educational needs and disability	51%
Childhood obesity	29%
Job prospects	19%
Educational attainment	15%
Child poverty	13%
Teenage pregnancy	3%

Community Safety	
Highway safety	58%
Alcohol and drug abuse	53%
Emergency planning and flooding	44%
Protecting the vulnerable	35%
Anti-social behaviour	32%
Social cohesion	19%
Domestic violence	18%
Rural crime	14%

Culture	
Participation in arts, crafts and culture	42%
Library use	42%
Local history and heritage	39%
Village halls and community spaces	39%
Affordable access to cultural activities	29%
Local landscape and countryside	29%
Diversity and social inclusion	28%
Cultural and leisure economy	17%

Economy	
Training, skills and apprenticeships	75%
Broadband and digital	63%
New businesses and start-ups	54%
Promoting tourism and leisure	28%
Employment opportunities and jobs	25%
Support for existing businesses	20%
Debt and financial inclusion	12%
Inward investment	7%

Environment	
Flooding	67%
Recycling rates	59%
River quality	48%
Wildlife and biodiversity	36%
Fly tipping and litter	36%
Improving rights of way	28%
Countryside crafts and skills	12%
Air quality	5%

Health and wellbeing	
Mental health and wellbeing	74%
Obesity (children and adults)	67%
Promoting healthy lifestyles	59%
Support for carers	38%
Leisure and sports activities	24%
NHS Health checks and vaccinations	14%
Breast feeding, pre and post natal care	7%
Skin cancers	0%

Older People	
Dementia	64%
Independent living	61%
Support for carers	49%
Social isolation and loneliness	48%
Promoting healthy and active lifestyles	23%
Positive activities for older people	20%
Avoiding emergency admissions (inc falls)	13%
Keeping older people safe from crime	7%

Transport	
Road improvements and repairs	85%
Access to public transport	65%
Promoting cycling and walking	43%
Speeding and road safety	27%
Highway management and infrastructure	27%
Reducing car use and traffic	23%
Street cleaning	4%
Air quality	1%

Our Community and housing	
Affordable housing	80%
Digital engagement and broadband	58%
Community events and activities	35%
Volunteering	26%
Fuel poverty	26%
Diversity and inclusion	23%
Deprivation and poverty	19%
Homelessness	14%

Community events and activities

- Aim is to bring communities together
- Take action to address priorities
- Support national and local campaigns; such as 'The Great British Spring Clean' (March 2017)
- This year there are a number of county-wide and local activities:
 - Tree planting to commemorate the ending of WW1 – talk a little more about this – this evening
 - The Big Pledge - 'London Calling'
 - Clean up Wiltshire – more to follow on this eliminating litter campaign



Want to know more?

- If you're new to area boards you can find out more on the following link: [click here](#)
- Plus:
 - Visit 'Our Community Matters' - community website
 - Regular weekly email newsletter from each board
 - Linked Twitter and Facebook pages
 - Local community news reporters
 - Partners linked in



Welcome your questions...

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Chairman's Announcements

Subject:	Online Safety- Free support from Bobby Van Trust
Contact Details:	bv.onlinesafety@wiltshire.police.uk / 01380 861191

**The Wiltshire
Bobby Van Trust**



The Wiltshire Bobby Van Trust has launched its Online Safety Initiative. This will be the first scheme of its kind in the country.

If you are over 60, or Over 18 and registered disabled, and have concerns over your online safety you will be able to apply for a visit from an Online Safety Advisor. The Advisors have been interviewed following Police procedures and will be supporting The Wiltshire Bobby Van Trust to rollout this important new initiative. All Advisors are volunteers and they aim to cover the whole of Wiltshire and Swindon.

Referrals can be made via self-referral either by email bv.onlinesafety@wiltshire.police.uk or by calling 01380 861191. Alternatively via Wiltshire Police (101) and other supporting agencies.

The aim of the Online Safety Advisor will be to visit the client's home to offer a tailored service to:

- Improve digital/cyber security awareness and help the client to identify potential risks
- Offer cyber & scam prevention advice.
- Signpost to future advice & available resources.
- Provide support & reassurance.
- If an offence is identified reporting signpost the client to 101 for Police investigation
- Offer basic practical skills to ensure clients can check & understand privacy settings.
- Provide talks & presentations to community groups

Education is the key to its success.

Jennie Shaw Director of the WBVT, "Online crime is the fastest growing crime in our County and as always it the elderly and vulnerable that seem to be the most targeted."

"At the Bobby Van Trust we recognize the fear of crime and loneliness within our client base continues to increase, as life expectancy has risen and people increasingly live alone or far from their families. A recent study showed that a fifth of older Britain's felt lonely all the time. This isolation is having a serious effect on both mental and physical health. The computer is a tool to help prevent loneliness it enables people to keep in touch with family and friends or groups and interests".

Chairman's Announcements

As with our home security service we will work closely with Wiltshire Police to maintain an awareness of current threats and to ensure our advice is current with ever changing trends.

The Wiltshire Bobby Van Trust is a scheme which has been operating in Swindon and Wiltshire for nearly 20 years it provides a free home security service for older, vulnerable and disabled people.